

# Leadership and Supervisory Trainings

Behavior Specialist Services provides businesses, organizations, and industries with training to teach essential skills of effective management. The goal of the training is to enable managers to acquire skills that will allow them to expand their scope of work and enhance the competence of the staff under their supervision.

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## Training Overview:

The series of training provides essential leadership skills for managers and/or administrators, enabling them to delegate tasks with confidence and take responsibility for leading a team to achieve specific results within a short timeframe. Training can be delivered in-person or virtually, and attendees receive materials that they can apply the very next day.

## Topics Include:

- Delegation and supervision
- Effective time management
- Leadership and organizational culture
- Enhancing performance through effective communication
- Training and development strategies
- Health and wellness in the workplace
- Goal setting for success
- Mastering performance feedback
- The power of active listening
- Conducting productive and efficient meetings



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